

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	26 March 2018
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>April – November 2018</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>



**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
<b>1</b>	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
<b>2</b>	<b>Finance / Section 151</b> (mandatory)	
<b>3</b>	<b>Legal / Monitoring Officer</b> (mandatory)	
<b>5</b>	<b>Human Resources (HR)</b>	
<b>6</b>	<b>Property</b>	
<b>7</b>	<b>Information Communication Technology (ICT)</b>	
<b>8</b>	<b>Scrutiny</b>	The Executive Forward Work Programme will inform the work programmes of Scrutiny Committees.
<b>9</b>	<b>Local Members</b>	Not applicable.
<b>10</b>	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*



<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: April – November 2018.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – November 2018

Updated 13 March 2018



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **April – November 2018** is outlined on the following pages.

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Period: April – November 2018

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Subject & *category and what decision is sought								Decision by which Portfolio Holder or, if a collective decision, why		Lead Service		Responsible Officer/ Lead Member & contact for representation		Pre-decision / Scrutiny (if applicable)		Date to Executive or, if delegated, date of publication		Date to Full Council (if applicable)	
April 2018																			
1	<b>The Executive’s Forward Work Programme (S)</b>  Approval of monthly update.		The approval of the full Executive is sought to strengthen forward planning and accountability.		Council Business		Huw Jones Head of Democratic Services  Cllr Llinos Medi				The Executive  30 April 2018								
2	<b>Well-being Plan – Public Services Board</b>				Chief Executive		Dr Gwynne Jones Chief Executive  Cllr Llinos Medi		Partnership and Regeneration Scrutiny Cttee 8 March 2018		The Executive  30 April 2018		15 May 2018						
3	<b>Tackling Poverty Strategy</b>  Approval of draft strategy for consultation.				Housing		Ned Michael Head of Housing Services  Cllr Alun W Mummery		Partnership and Regeneration Scrutiny Cttee 10 April 2018		The Executive  30 April 2018								
4	<b>Housing Maintenance Store</b>  Approval to sign an agreement with the provider.		The decision is linked to the Housing Revenue Account Business Plan.		Housing		Ned Michael Head of Housing Services  Cllr Alun W Mummery				The Executive  30 April 2018 (to be confirmed)								

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5	<b>Schools' Modernisation – Llangefni Area – Report following the statutory consultation (Corn Hir, Bodffordd and Henblas)</b>		Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones	Corporate Scrutiny Committee 23 April 2018	The Executive  30 April 2018	
<b>May 2018</b>							
6	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	June 2018	The Executive  21 May 2018	
7	<b>Corporate Scorecard – Quarter 4, 2017/18 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Head of Corporate Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 4 June 2018	The Executive  21 May 2018	
8	<b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	Finance Scrutiny Panel May 2018	The Executive  21 May 2018	

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9	<b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Corporate Scrutiny Committee 4 June 2018	The Executive  21 May 2018	
10	<b>Craig y Don, Amlwch</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery		The Executive  21 May 2018 (To be confirmed)	
<b>June 2018</b>							
11	<b>Welsh Language Standards Annual Report 2017/18</b>  Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services  Relevant portfolio holder	To be confirmed	Delegated decision  June 2018	
12	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  18 June 2018	

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13	<b>Welsh Housing Quality Standard – Acceptable Fails</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery		The Executive  18 June 2018	
14	<b>Housing Maintenance Work and Standards Policy</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery		The Executive  18 June 2018	
<b>July 2018</b>							
15	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  16 July 2018	
16	<b>Draft Final Accounts 2017/18</b>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  16 July 2018	
17	<b>Tackling Poverty Strategy</b>  Approval of the document following the consultation period.	Part of the actions within the Council's Corporate Plan	Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery	To be confirmed	The Executive  16 July 2018 (To be confirmed)	

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September 2018							
18	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 September 2018	
19	<b>Corporate Scorecard – Quarter 1, 2018/19 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Head of Corporate Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 3 September 2018	The Executive  17 September 2018	
20	<b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	Finance Scrutiny Panel 3 September 2018	The Executive  17 September 2018	
21	<b>Review of the Treasury Management Strategy 2017/18</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  17 September 2018	

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22	<b>Medium Term Financial Strategy</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  17 September 2018	
23	<b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Corporate Scrutiny Committee 3 September 2018	The Executive  17 September 2018	
<b>October 2018</b>							
24	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 October 2018	
25	<b>Capital Budget Strategic Plan 2019/20</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  29 October 2018	

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November 2018							
26	<b>2019/20 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	Corporate Scrutiny Committee 24 October 2018	The Executive  12 November 2018	
27	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 November 2018	

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